



## Report to Children, Young People & Family Support Scrutiny & Policy Development Committee Monday 4<sup>th</sup> November 2019

**Report of:** Policy and Improvement Officer

**Subject:** Work Programme 2019/20: Children, Young People & Family Support Scrutiny & Policy Development Committee

**Author of Report:** Alice Nicholson, Policy and Improvement Officer  
[alice.nicholson@sheffield.gov.uk](mailto:alice.nicholson@sheffield.gov.uk)  
 0114 273 5065

The current work programme for 2019/20 is attached at Appendix 1 for the Committee's consideration and discussion. The work programme has been updated and items scheduled for some of the meetings. The work programme includes a list of and the Committee is asked to prioritise and agree remaining items to be scheduled in line with the sections of this report that refer to role of scrutiny, determining the work programme. Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can choose to request a written briefing.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

**The Scrutiny Committee is being asked to:**

- Consider and discuss the committee's work programme for 2019/20
- Prioritise and agree remaining items to be scheduled

**Background Papers:** [Sheffield Council Constitution](#)

**Category of Report:** OPEN

## **Work Programme 2019/20: Children, Young People & Family Support Scrutiny and Policy Development Committee - Monday 4<sup>th</sup> November 2019**

### **1.0 What is the role of Scrutiny?**

- 1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Public Scrutiny has identified that effective scrutiny:
- Provides 'Critical Friend' challenge to executive policy makers and decision makers
  - Enables the voice and concern of the public and its communities
  - Is carried out by independent minded governors who lead and own the scrutiny process
  - Drives improvement in public services and finds efficiencies and new ways of delivering services
- 1.2 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item 'select committee' style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers.

### **2.0 Determining the work programme**

- 2.1 Attached to this report at Appendix 1 is current work programme 2019/20.
- 2.2 It is important the work programme reflects the principles of effective scrutiny, outlined above at 1.1, and so the Committee has a vital role in ensuring that the work programme is looking at issues that concern local people, and looking at issues where scrutiny can influence decision makers. The work programme remains a live document, and there will be an opportunity for the Committee to discuss it at every Committee meeting, this might include:
- Prioritising issues for inclusion on a meeting agenda
  - Identifying new issues for scrutiny
  - Determining the appropriate approach for an issue – e.g. select committee style single item agenda vs task and finish group
  - Identifying appropriate witnesses and sources of evidence to inform scrutiny discussions
  - Identifying key lines of enquiry and specific issues that should be addressed through scrutiny of any given issue.
- 2.3 Members of the Committee can also raise any issues for the work programme via the Chair or Policy and Improvement Officer at any time.

### **3.0 Meeting Dates 2019/20**

3.1 Meetings have been scheduled for Mondays 10-12pm on the following dates:

- 2<sup>nd</sup> December 2019
- 3<sup>rd</sup> February 2020
- 2<sup>nd</sup> March 2020

### **4.0 Recommendations**

4.1 The Scrutiny Committee is being asked to:

- Consider and discuss the committee's work programme for 2019/20
  - Prioritise and agree remaining items to be scheduled in the work programme
-

Children, Young People & Family Support Scrutiny and Policy Development Committee

CURRENT WORK PROGRAMME 2019/20

**Last updated:** 25<sup>th</sup> October 2019

**Please note:** the work programme is a live document and so is subject to change.

Children, Young People & Family Support		Mondays 10am-12pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing Paper/Task Group
<b>Monday 15th July 2019 10am-12pm</b>			
<i>Draft Work Programme 2019/20</i>	<i>Setting a work programme - priorities for inclusion in the work programme - informal session - statutory and good practice to scrutinise, SEND Action Plan, Adoption and Fostering, Task and Finish.</i>		Agenda Item
<b>Monday 16th September 10am-12pm</b>			
<i>OFSTED report of Inspection of Sheffield children's social care services - July 2019</i>	<i>Consider the report of this OFSTED inspection, judgement and what needs to improve (improvement journey)</i>	<i>Jackie Drayton, Cabinet Member for Children and Families; John Doyle, Director of Business Strategy</i>	
<i>Home Schooling</i>	<i>Hear an update on SCC submission to the national consultation and response, statutory responsibilities of an LA with regard home school children and what SCC do, future plans of the service provision</i>	<i>Cabinet Member for Education and Skills; Joel Hardwick and Andrew Jones, Commissioning, Inclusion and School Services</i>	

<i>Inclusion Update</i>	<i>Hear about the work towards an inclusion strategy</i>	<i>Cabinet Member for Education and Skills; Tim Armstrong, Head of SEN</i>	
<b>Monday 14th October 10am-12pm</b>			
<i>Adoption Service - Annual Report</i>	<i>Holding to account – consider annual report; and how service works for 'keeping families together'</i>	<i>Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey; Children's Care Council; Sheffield Care Leavers Union</i>	<i>Agenda Item</i>
<i>Post adoption monitoring</i>	<i>Follow up on specific ask when Committee considered the previous annual report</i>	<i>Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey</i>	<i>Agenda Item</i>
<i>Progress with Regional Agency for adoptions</i>	<i>Follow up on specific ask when Committee considered the previous annual report</i>	<i>Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey</i>	<i>Agenda Item</i>
<i>Postering Service - Annual Report</i>	<i>Holding to account – consider annual report</i>	<i>Cabinet Member for Children and Families, Carly Speechley and Paul Dempsey; Children's Care Council; Sheffield Care Leavers Union</i>	<i>Agenda Item</i>
<b>Monday 4th November (10am-12pm)</b>			
<i>Inclusion Update – including SEND inspection Action Plan</i>	<i>Update on emerging SEND and Inclusion Strategy; Monitoring of the SEND Action Plan in response to OFSTED &amp; CQC inspection</i>	<i>Cabinet Members for Children and Families and for Education and Skills; Dawn Walton (Tim Armstrong &amp; Joel Hardwick); CCG; Schools SEND (Learn Sheffield)</i>	
<i>Pupil Outcomes, City Context and School Performance 2018/19</i>	<i>Pupil Outcomes, City context and school performance</i>	<i>Cabinet Member for Education and Skills; SCC lead officer; Learn Sheffield</i>	

Learn Sheffield – Review of the previous school improvement strategy and sharing the new strategy	A follow-on request of the Committee November 2018 and March 2019 - pupil outcomes 2018 reporting for more detail on school locality action plans	Learn Sheffield	
<b>Postponed at request of Youth Cabinet - to be rearranged November/December</b>			
Make Your Mark - UK youth consultation - outcomes 2019		Youth Council/Cabinet;	
<b>Monday 2nd December 10am-12pm</b>			
Safeguarding Children's Board Annual Report	Holding to account - consider Annual Report; and impact of new safeguarding policies and practices	Cabinet Member for Children and Families; Independent Chair of Sheffield Children Safeguarding Partnership - David Ashcroft; Lead Officer - Tina Gilbert; Young Advisors; Children's Care Council; Sheffield Care Leavers Union	Agenda Item
Sheffield Sexual Exploitation Service Annual Report		Independent Chair of Sheffield Children Safeguarding Partnership - David Ashcroft; Lead Officer - Tina Gilbert	Agenda Item
TBC - Children's Social Care Improvement and Recovery Plan Update			
<b>Monday 3rd February 10am-12pm</b>			
Pupil Performance/Outcomes 2018/19 - exception reporting			

Monday 2nd March 10am-12pm			
Children and Young People's Mental Health Transformation Programme	An update for the Committee 12 months after their consideration of the programme March 2019	Cabinet Member for Children and Families, Jackie Drayton; Dawn Walton (SCC); CCG; Sheffield Children's Hospital	
Items still to be prioritised and scheduled 2019/20			
MAST and Early Years	update on this multi-agency approach in Sheffield; and an update on Early Years Services/Family Centres/Great Start in Life; working with schools	Jackie Drayton, Cabinet Member for Children and Families, Carly Speechley, Director of Children and Families	
Schools Funding Formula Impact - could add to Pupil Outcomes item	For this Committee impact on delivery and strategy, funding as a lens for all items; Schools Forum	Mark Sheikh	
Leader's Review of Young People's Services; and universal youth provision - including youth clubs;	Policy development - Update on Leader Review and an Integrated Approach to Supporting Young People; this links with commissioning and provision. Child Criminal Exploitation and work of Safer and Stronger Communities Scrutiny and Policy Development Committee	Sam Martin	Briefing note; and follow on policy development agenda item
To scope requirement: Update on services and support, for Gypsy and Travelling, and Roma Families	Receive an update on services and data - a follow on from last year's report	Cabinet Members for Neighbourhoods and Community Safety, Education and Skills, Children and Families	

Outcomes of University graduates; post 16 in the city - 'A' level and degree apprenticeships	Want to understand if there is a gap across provisions in the city that impacts on outcomes - inequality; progress in university and job outcomes by characteristics, school type, place (Sheffield young people) - BME progress in university and job outcomes		to be scoped
<b>Other areas of work - not agenda items</b>			
Voice and influence of Children and Young People	task and finish group of the committee to co-work with children and young people to input to the work programme; and on a top topic(s) identified by young people		Scrutiny Task and Finish Group
Gun and Knife Crime and young people - joint working with Safer and Stronger Communities Scrutiny and Policy Development Committee	Chair of Children, Young People & Families Support Scrutiny Committee with Chair of Safer and Stronger Communities Scrutiny and Policy Development Committee; role of Children's Social Care		To be scoped